

UNIVERSITY PREPARATORY SCHOOL BOARD OF TRUSTEES
SEPTEMBER 9, 2026 MEETING MINUTES
5:30 PM
SLC BOARDROOM
2200 EUREKA WAY
REDDING, CA 96001

1. Board Vice-President Kyle Jones called the Regular Meeting of the University Preparatory School Board to order at 5:30 PM. Board Members Susan Saephanh and Mike Stuart were present. Superintendent/Principal Monica Cabral and Director of Administrative Services Molly Schlange were also in attendance.
2. OPENING BUSINESS
Board Vice-President Kyle Jones led the Pledge of Allegiance.
3. STAFF HIGHLIGHTS
The Math Department, including teachers Michelle Oberlander, Andrea Barnett, and Jeanne Crawford, introduced students who shared their unique approaches to solving a school-wide math problem. All U-Prep students participated in the activity, creating posters that demonstrated their problem-solving strategies and mathematical thinking. The posters were displayed throughout campus, highlighting the variety of approaches students used to tackle the same problem and celebrating critical thinking and collaboration across grade levels.
4. PUBLIC COMMENT
There was no public comment.
5. APPROVAL OF AGENDA ITEMS/ORDER
Motion - Staurt
Second – Saephanh
Ayes – Jones
Carried – 3-0
6. APPROVAL OF CONSENT AGENDA
Motion - Stuart
Second – Saephanh
Ayes – Jones
Carried – 3-0
7. PRESENTATIONS
 - 7.1 Data Analysis
 - 7.2 WASC Self Study Report
8. REPORTS
 - 8.1 SUPERINTENDENT/PRINCIPAL REPORT
Superintendent/Principal Monica Cabral reported that U-Prep had a successful start to the school year, highlighted by a Student Government Pancake Breakfast, a well-attended Back-to-School Night, and Senior Sunrise. Junior High ASB hosted welcome-back activities, and Family Movie Night was planned for the football field.

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Cabral shared that Fall Sports Night brought together athletics and ASB for an evening of school spirit as volleyball hosted Enterprise. Fall athletics are off to a strong start, with high school volleyball earning multiple program sweeps and strong records across all three teams. Football continues to show promise at both levels. Junior High athletics also saw strong participation, with 76 students trying out for volleyball, 44 for soccer, and 26 participating in cross country. Both Junior High soccer teams remain undefeated.

Cabral reported that the California School Dashboard is scheduled for public release on October 15, with the preview window currently open. U-Prep's results compare favorably with other local schools; statewide results remain embargoed until the public release.

Finally, Cabral announced that U-Prep's WASC Self-Study Report has been submitted and thanked Barb Reuss and Keri Price for their work in finalizing the document. Board members received copies of the report for review in preparation for the WASC visiting team's arrival on October 11.

8.2 BUSINESS REPORT

Director of Administrative Services, Molly Schlange reported that the Unaudited Actuals for Fiscal Year 2026 were aligned to budget including the spending of one-time funds received in a prior fiscal year to purchase school vans and technology. Ending fund balance as of June 30, 2026, is \$7,178,166.38.

9. ACTION/DISCUSSION ITEMS

9.1 ADMINISTRATIVE – ACTION/DISCUSSION

9.1.1 Request Approval of the updated 2026-2027 Academic School Year Calendar (ACTION)

Motion - Stuart
Second – Saephanh
Ayes – Jones
Carried – 3-0

9.2 BUSINESS – ACTION/DISCUSSION

9.2.1 Request Approval of the 2025-2026 Unaudited Actuals (ACTION)

Motion - Stuart
Second – Saephanh
Ayes – Jones
Carried – 3-0

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9.2.2 Request Approval of the Conflict of Interest Code (ACTION)

Motion - Stuart

Second – Saephanh

Ayes – Jones

Carried – 3-0

9.2.3 Request Approval of Musical Positions and Stipends (ACTION)

Motion - Stuart

Second – Saephanh

Ayes – Jones

Carried – 3-0

9.2.4 Request Approval of Board Policy: Credit Card Use and Authorization (ACTION)

Motion - Saephanh

Second – Stuart

Ayes – Jones

Carried – 3-0

10. SUGGESTED FUTURE AGENDA ITEMS

The Board had no suggested future agenda items.

11. CLOSING/OPPORTUNITY FOR BOARD COMMENTS

The Board had no closing comments.

12. ADJOURNMENT

Board Member Mike Stuart made a motion to adjourn the meeting at 7:41PM. Motion seconded by Susan Saephanh. Motion approved unanimously.